

**TENDER SCHEDULE FOR
PURCHASE OF POLYSTER SEWING THREAD
AND PRINTED TAGS
FOR THE YEAR 2017-18**

TECHNICAL BID



**ODISHA STATE SEEDS CORPORATION LIMITED
(A GOVERNMENT UNDERTAKING)
SANTARAPUR, BHUBANESWAR - 751002.
Tel-MD 0674- 2340573, PBX- 2340894, Fax-2340096**

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TENDER CALL NOTICE

Sealed tenders are invited in prescribed tender schedule from the reputed manufacturers/
Authorised Supplier for

- 1. Supply of 6000 cones of Polyester Sewing thread**
- 2. Printing and supply of 10,00,000 Nos of Printed Tags.**

The details of tender papers along with terms & condition may be viewed and downloaded from OSSC website [http:// www.osscltd.in](http://www.osscltd.in). The last date of receipt of tender document has been fixed at **2.00 PM** of **dt.06.11.2017**.

The authority reserves the right to accept or reject any or all the tenders without assigning any reason thereof.

Sd/-
Sri JR Mishra
Managing Director

To

The Managing Director,
Odisha State Seeds Corporation Ltd.,
Santrapur, Bhubaneswar-751002.

Ref: Your Tender Call Notice _____ dated _____

Sir,

I/We hereby offer to supply of **Polyster Sewing Thread and Printed Tags** as prescribed in the tender schedule given below. I/We agree to hold the offer open for a period of three months from the date of issue of order and shall be bound by communication of acceptance despatched within a period of 30(thirty) days from the date of opening of tender.

I/We shall abide by the terms and conditions governing the contract contained in the tender schedule.

I/We have carefully read all terms and conditions and particulars given in the tender schedule. I / we have signed each page of the schedule in token of consciously accepting those terms and conditions and do hereby state and I / we accept them without any reservation.

Signature of the tenderer.
(Stamp & Seal).

Technical specification of Polyester Sewing Threads

1. 100% Spun Polyester Sewing Thread for heavy stitching, Ticket No- 2, Tex No- 1200, Ply- Ne-10/5, Breaking Strength - 40.00 Kg, Elongation Range- 20-30%, recommended for cement bags
2. Sample 2 (two) nos of samples to be submitted along with tender.
3. Requirement 6000 cones
4. Packing 150 cones in each packet.

Technical specification of Printed Tags.

1. Paper	Reinforced paper (white) of 180 GSM and Yarns are placed inside the paper at a distance of 1.5cm in horizontal and 1.5cm apart in mesh formation.
2. Printing	One side printing.
3. Matters to be Printed	Enclosed in (Annexure-1) Poison to be printed in red Colour
4. Card Colour	OPEL GREEN (IS No.275)
5. Card Size	10 CM x 15 CM
6. Packing	Tags should be tagged with rubber band containing 100 (hundred) nos each & should there be packed in bundles which consists 10 (ten) such bundles in packing paper. A specimen copy of printed tag be pasted on packing sheet of each bundles.
7. Numbering of Tags	From SI No.0000001 to 10,00,000
8. Sample	10 nos of printed sample tags should be submitted alongwith the tender as specified in Annexure-1
8. Delivery	Supply is to be completed within 45(forty five) days from the date of receipt of written order.
9. Total nos of Tags	10,00,000 nos
10 Sample	10 (Ten) nos of samples to be submitted along with tender along with GSM paper sample

ODISHA STATE SEEDS CORPORATION LIMITED
SANTARAPUR, BHUBANESWAR

Instructions for guidance of the tenderer

1. Intending tenderer should deposit Rs. 4000.00 + GST 5%, in shape of cash or in shape of Bank Draft drawn in favour of Managing Director OSSC in the office of the undersigned towards cost of tender paper.
2. Sealed tenders will be received up to **2.00 PM** of **dt. 6.11.2017** at the Head Office of Odisha State Seeds Corporation Ltd. through Regd. Post / Speed Post only and the same will be opened on the same day at **3.00 PM** in the presence of the tenderers or their authorized representatives.
3. **The sealed tender form shall be submitted in with the Financial Bids.** The tenderer or their authorised representatives may attend the opening of the tender (only one person) on schedule date and time. Certificate from the Proprietor/ Partner/ Firm/ Company authorizing the agencies representative to sign/ participate in opening and negotiation of the tender (Signature duly attested).
4. The tenderers are to submit Technical and Financial Bid documents separately and putting them in one sealed cover super scribing **“Tender for Purchase of Polyester Sewing Thread and printed production tags for 2017-18”**.
5. Tenderers must check their offer before submission. Request for enhancement of prices under any circumstances will not be considered after opening of the tenders.
6. Tender should be submitted in a closed and sealed in one envelope super-scribing

1. **“TENDER FOR POLYESTER SEWING THREADS” – 2017-18**
2. **TENDER FOR PRINTED PRODUCTION TAGS”- 2017-18**

The tender document should be submitted in a envelop size 12”x10” and the tender paper shouldn’t be folded to accommodate in a smaller envelop.

7. The rate quoted should be firm and should be given in both figures and words and taxes separately and FOR delivery. In ambiguity between fig and word the word shall prevail.
8. The samples as prescribed above having specifications already mentioned in this tender schedule along with signature and seal of the tenderers/ firms must be sent along-with the tender in sealed cover otherwise the offers are liable for rejection.
9. *Further more the tenderer shouldn’t submit samples of different quality of thread other than the specified type along-with the tender. In case of such occurrence the tender of such a tenderer shall not be considered.*
10. The rate quoted should be FOR & free delivery at O/o Seed Production Officer, Bhubaneswar.

11. The delivery of the material shall be made in a staggered manner on the basis of the order to be placed.
12. No alteration should be made to any of the terms and conditions of the tender by scoring out, altering or over writing. No alterations will be allowed after the tender is received by this office. Ambiguity must be avoided in filling the tender. The tender not complying with these conditions will be rejected.
13. Tenderer must fill their rates in this tender form only and all tender schedules may be returned duly signed in token of acceptance of the conditions laid down herein failing which the tender will be rejected.
14. Price quoted should be strictly in accordance with specification otherwise tenders are liable to be rejected.
15. The basic price, taxes and charges if any should be quoted separately in order to arrive at total cost per unit failing which the tender will be rejected.

16. SUBMISSION OF EMD

Tenderers are required to deposit along-with tender, EMD (interest free) in shape of Bank Draft drawn in favour of the Managing Director, OSSC Ltd. on any Scheduled Bank payable at Bhubaneswar otherwise the tender will be rejected.. The tenderers are allowed to participate in the tender process by depositing the EMD as mentioned below for both the items or they can submit offer for one item. The EMD should be enclosed **IN THE TECHNICAL BID.**

Required EMD to be deposited for

- | | |
|---|---|
| 1. SUPPLY OF POLYSTER SEWING THREAD- | Rs.10,000/-
(Rupees Ten thousand) only |
| 2. PRINTING AND SUPPLY PRODUCTION TAGS | Rs.25,000/-
(Rupees Twenty five thousand) only |

17. VALIDITY OF RATE

The suppliers shall keep their rates open for a period of 120 (one hundred twenty) days from the date of submission of tender.

The validity of the Agreement that will be executed after finalization of tender will be 12 months, from the date of placing the initial order and it may be opened to the Corporation to place the order with the suppliers on the same terms and conditions for any additional quantities likely to be required during this period. Extension of time will however be on mutual consent of both parties.

18. SUBMISSION OF DOCUMENTS ALONGWITH THE TECHNICAL BID

The technical documents must be submitted along-with the Commercial bid (Name of the Item) which must contain the following documents.

- i. Copy of the GST Registration Certificate**
- ii. Copy of PAN Card.**
- iii. Copy of Registration Certificate from NSIC or Competent Authority of Govt of Odisha/ India.ie MSME's/SSI Units**
- iv. Registration Certification of the Sole Proprietership Firm/Company.**
- v. Certificate regarding acceptance of all terms and conitions envisaged in the Tender Schedule.**
- vi. Submission of samples i.e in case of Production Tag 10 nos and GSM Paper. In case of polyester sewing thread two samples are to be submitted failing which tender will not be considered.**

Note: Tenderer must sign on each page of this document

DECLARATION OF SUPPLY TIME

1. Name of the Tenderer with Address

I/ We _____ hereby declare that the supply schedule as follows will be adhered to by me/ us in the event of the supply order being issued in my/ our favour

On lapse of week from issue of supply order	Quantity of Polyester Sewing threads that will be supplied from	Quantity of Printed Production Tags that will be supplied from
1 st week		
2 nd week		
3 rd week		
4 th week		
5 th week		
6 th week		
7 th week		
8 th week		

*Signature of the tenderer.
(Stamp & Seal).*

DECLARATION FOR KEEPING THE RATE OPEN

1. Name of the Tenderer with Address

I/ We hereby declare that the rate quoted by us will remain valid till expiry of 120 days from the date of submission of the tender.

I/ We hereby declare that we shall be liable to execute order in case OSSC place orders with us in a period of 12 months from the date of issue of supply order to me/ us and will be liable for penalties as per rule in case I/ We fails to comply to the effect.

*Signature of the tenderer.
(Stamp & Seal).*

19. ACCEPTANCE OF TENDER

Tenders will be opened on the specific date and time in presence of such tenderers as may be present. A decision with regard to acceptance of the tender will be intimated in shortest period of time.

The successful tenderers will be intimated by letter or other means of communication and the tenderers so informed shall be bound from the time of transmission of such acceptance. Formal acceptance of the tender will be forwarded to successful tenderers in due course but it will serve merely as confirmation of the initial offer(s) is/are bound by the contract(s).

The Corporation reserves the right to accept or reject any or all the tenders without assigning any reason thereof. The decision of the Corporation in the matter shall be final and binding.

The Corporation may decide to split the order among two or more than two firms in a manner convenient to it and increase / decrease the tender or contract quantity on one or more or all the products.

Successful tenderer shall execute an agreement in accordance with these terms and conditions, and with additional conditions if any.

20. SECURITY DEPOSIT

The successful tenderer(s) shall deposit with OSSC within seven days after receipt of written notice of acceptance of the tender a sum equal to 10% (Ten percent) of the total value of the stock for which the tender has been accepted, in form of

Bank Draft in favour of Managing Director, Odisha State Seeds Corporation Ltd on any Scheduled Bank, payable at SBI, Old Town Branch, Bhubaneswar-2. The Security so deposited will bear no interest payable by OSSC.

Or, in shape of TDR duly pledged in favour of Managing Director, Odisha State Seeds Corporation Ltd.

Or, in shape of Bank Guarantee drawn in favour of Managing Director, Odisha State Seeds Corporation Ltd.

This security deposit will be retained with the Corporation in case any further order will be placed within the specified time with the existing terms and conditions and will be released after 3 months from last order issued subject to successful completion of supply of ordered quantity.

In case of successful tenderer, the earnest money will be adjusted against the security deposit, if the contractor so wishes and in that case the balance will have to be deposited by the tenderer within the prescribed period.

The Corporation reserves the right to forfeit the earnest money deposit if the successful tenderer fails to put up the balance security deposit, if any which may be required under the terms and conditions of the tenders.

21. OTHER CONTRACTUAL OBLIGATIONS.

No undertaking or commitment given by or made by any officer of the Corporation verbally or in writing shall have effect of effecting the contract in any manner unless it was signed by the officers who have signed the agreement duly authorized by Managing Director, OSSC.

The contract shall not be capable of being varied except by written consent by both the purchaser (OSSC) and the supplier and the OSSC shall not in absence of specific written acceptance bound by any provisions of the suppliers quotations at variance with the contracts.

The supplier shall keep confidence in all matters concerning the contract and comply with all reasonable security requirements. All drawings, block, specifications, manuscripts samples etc. supplied by this Corporation and all copies thereof shall be returned to the Corporation after their use is terminated. In no event, the supplier shall permit publicity concerning this contract without the prior consent of the Corporations.

The supplier shall have no objection in OSSC deputing its official (s) to inspect the office/ factory (if it so happens) at any point of time to ascertain the credibility of the supplier.

22. INSPECTION AND SUPPLY .

The supplier shall supply to the OSSC Ltd on request the report as to the progress of supplies. Any delay or anticipated delay shall be reported at once together with full reasons thereof.

Should the progress in supplies be delayed due to cause beyond the reasonable control of the supplier and whether such delay or impediment occur before or after the time for despatch reasonable extension of time shall be granted by agreement between the parties provided the delay and its cause have been notified by the supplier at the time of the occurrence of the cause of the delay.

The supplier shall insert in each case a packing list fully item wise to show case nos. contains and full description of the content. Three copies of each of packing list shall be supplied to the store keeper of the corporation who will retain one copy with him and return the other two copies duly signed to the supplier who will append one copy of this packing list with invoice.

23. SUPPLY AS PER SPECIFICATIONS

All supply shall be to the description and to the specifications laid down and in strict accordance with the approved samples.

In case any deviation in the supplied material is detected, OSSC will have right to send samples to any organisation for testing and in the event of deviation from the original specification is confirmed the supplied material have to be replaced.

In case defective materials are being used by OSSC by the time it is so detected, payment for that consignment will neither be paid to the supplier nor will OSSC be liable to return the stock to the supplier.

Should the Corporation require any changes in specifications the supplier shall use his best endeavour to comply with Corporation's wishes subject to fair adjustment within tendered prices and delivery schedule where appropriate.

If at any time during the terms of contract, the plan of the Corporation changes for any reason, the purchaser shall have the right to terminate or alter his contract by sending 15 days notice to the supplier by registered letter. In respect of such material i.e. completed and ready for despatch within 30 days of such notice the Corporation agrees to accept delivery at the contract price and terms.

24. CONSEQUENCE OF NON SUPPLY & DAMAGES

All risks of loss, damage or depreciation to goods shall be upon the supplier until the material is delivered and accepted at site in accordance with the provision of contract.

Assuming that the supplier fails to deliver any or all the material covered by this contract, the purchaser reserves the right in addition to other legal remedies to cancel the contract or any portion thereof and held the supplier liable for all damages sustained by virtue of said cancellation and failing to perform the contract.

In the event of the supplier failing to complete the supplies in time or according to the approved specification, the Corporation reserves the right to make such arrangement as it may think fit for completion of the supplies.

The time allowed for delivery of goods and the quality as per the samples shall be deemed to be essence of contract. In case the goods are not delivered within the stipulated period the Corporation reserves the right to recover the liquidated damages a sum of equal to 2% of the contract price of the un-delivered material per week or part thereof subject to the maximum 10% of the value of un-delivered material.

The Corporation also reserves the right to cancel the purchase order in case supplies are delayed beyond the scheduled date or delivery and to make such arrangements as it may think fit for the completion of supplies and the additional cost, if any will be on account and at the risk of supplier. The additional expenses thus incurred together with liquidated damages shall be recovered from the supplier out of their security deposit/earnest money or any other amount due to him from this contract or from earlier contract.

25. PAYMENT

The payment shall be made within 45(forty five) days against delivery of stock on submission of the complete documents such as bills after necessary stock entry certificate from unit offices and Head Office, invoice challans etc. The document should be submitted within a period of one week of completion of supplies. The payment of the bill shall be made by the Managing Director after completion of necessary formalities.

All invoices shall be prepared in duplicate and shall be signed by the supplier or by his authorised agent. Every invoice shall bear a certificate that a material covered by the invoice has been inspected by the supplier before delivery and confirms in every way to the contract specifications and is packed in accordance with the contract requirement and further that the invoice is correct in every particular and no other invoice has been rendered previously in respect of the articles charged in the particular invoice. The invoice shall be sent in duplicate direct to the consignees with a copy of the same to the Head Office of the Corporation.

26. FORFEITURE AND REFUND OF THE EARNEST/ SECURITY MONEY

In case the selected tenderer does not supply the stock at the quoted rates within the period of contract and commit any breach of any one or more of these terms and conditions, the security money deposited by the tenderer will be forfeited by the Corporations.

The Security money deposited by the successful tenderers shall be retained by the Corporations till three months after expiry of the contract i.e. 15 months from the date of acceptance of the tender or the date of which the supply is completed including the supply which may arise in consequence of additional orders placed during the 12 (twelve) months for which the rates quoted are to remain valid whichever is later.

Earnest money of the unsuccessful tenderers shall be refunded within one month from the date of decision regarding the tenders and no interest will be payable by OSSC for the period it retains the EMD (s) of the tenderer (s).

Earnest money of the successful tenderer shall be refunded, if the performance security required shall be deposited by the said tenderer in full, either in shape of Bank draft or in shape of Bank Guarantee.

On due performance and completion of the orders in all respects during the contract period, the performance security deposit will be refunded to the supplier without any interest within a period of 3 months with effect from the date of receipt of request to this effect from the suppliers subject to fulfillment.

27. ADJUDICATION

The Court at Bhubaneswar alone will have jurisdiction to try any legal proceedings which may arise out of the contract. Neither party shall file proceedings in any other Court.

FINANCIAL BID

PURCHASE OF

1.POLYESTER SEWING THREAD

2. PRINTED TAGS

FOR THE YEAR 2017-18



ODISHA STATE SEEDS CORPORATION LTD.

(A GOVERNMENT UNDERTAKING)

SANTARAPUR, BHUBANESWAR-751002

Tel.:- MD 0674-2340573, Fax- 2340096

E.Mail-mdosscltd@456gmail.com, Website- www.osscltd.in

Tender Form quoted rate for supply of Polyester Sewing Thread and Printed Production Tags

To

The Managing Director,
OSSC Ltd., Santarapur, Bhubaneswar-2.

Sir,

Sub:- Submission of rates on FOR Basis

Ref:- Tender Notice Published in _____ on dt. _____

I / We are interested **for supply of Polyester Sewing Thread/ Printed Production Tags**. I/We have gone through thoroughly all the terms and conditions stipulated by your Corporation. I/We will hereby strictly abide for your terms and conditions for transportation of seeds of OSSC Ltd.

The price submitted by tenderer will only be considered after his bid qualifies in the Technical aspects

The tenderer should be liable to any other taxes and levies that may be imposed by Govt in future from time to time other than the taxes already mentioned below from time to time.

All taxes and levies will be on the account of the tenderer during supply of material in the event supply order is placed with him.

Rate to be quoted for

1. Supply of Polyester Sewing Threads (As per specification in the Technical Bid)

Sl.	Name of the Item	Quantity	Unit	Unit Rate FOR OSSC (in Rs)	Rate in words	GST	Total
1.	Polyester Sewing Threads	6000 (Six thousand) Cones	Numbers				

*Signature of the tenderer.
(Stamp & Seal).*

2. Printing and Supply of Production Tags (As per specification in the Technical Bid)

Sl.	Name of the Item	Quantity	Unit	Unit Rate FOR OSSC (in Rs)	Rate in words	GST	Total
1.	Printed Production Tag	10,00,000 (Ten lakh numbers of tags)	Numbers				

*Signature of the tenderer.
(Stamp & Seal).*

Name of the tenderer

Address

Telephone No